

(Political Science)
PITHAPUR RAJAH'S GOVT. COLLEGE (AUTONOMOUS) KAKINADA
DEPARTMENT OF POLITICAL SCIENCE
COURSE TITLE: LOCAL ADMINISTRATION
(CORE Paper XIII) SEMESTER - V2025-26

Total Learning Hours: 75

Total Credits: 4

Course Outcomes: After Studying this course student shall be able to:

1. Understand the existing context of Local Government Institutions in India.
2. Have knowledge on the need of empowerment and autonomy of LGIs.
3. Provide an overview on financial resources and constitutional provisions.
4. Analyse the issues, problems and conflicts in Local Administration.
5. Develop communication skills to interact with the elected members and officials.
6. Enhance skills for observation, organizing, networking, documentation.

UNIT – I:

Local Government: Meaning, Nature and Importance, Thoughts on Local Governments by M.K.Gandhi, Jawaharlal Nehru and Dr.B.R.Ambedkar, Important Committees: Balwant Rai Mehta (1957), Ashok Mehta (1978), L.M.Singhvi(1986).

UNIT – II:

Decentralization of powers (Political, Administrative and Economic) from the States to Local Institutions- 73rd and 74thConstitutional Amendment Acts-Empowering Local Governments Decision making powers during crisis and disasters-Relationship between local government authorities and Central and State Government service providers-Role of District Collector in strengthening LGIs.

UNIT – III:

Revenue raising avenues for Local Governments-Grants, Aid and support from Centre and State Governments-Public Private Partnerships-Concept of Local Development-Village as a unit, SWOC analysis of a village, existing conditions, expected developmental opportunities, the gap, natural, government and private resources, year-wise planning, finances required -Role of Local Governments in implementation of welfare and developmental programmes i.e., (MGNREGS), (SGSY), (IAY) and (PURA).

UNIT – IV:

Challenges for Local Administration, Financial, administrative and Political Constraints-Public relations in Local Administration-Need for training for elected representatives and other stakeholders-Audit training and Participatory training.

UNIT – V:

Preparation of Reports-Minutes and Documentation-Types of Reports, Content of Minutes Methods of Documentation-Best practices of Reporting on functioning of Local Administration Use of ICT in documentation.

Books Recommended:

1. Basu, D.D, Introduction to Constitution of India, Nagpur, Lexis Nexis Butterworths, 2018
2. Niraja Gopal Jayal, Representing India: Ethnic Diversity and Governance of Public Institutions, 2006, Palgrave Mc Millan Publications.
3. R Venkata Ravi, Empowering Rural India: Experiments and Experiences, Kanishka Publishers, New Delhi, 2006.
4. Sawalia Bihari Verma, Empowerment of the Panchayati Raj Institutions in India, Sarup and Sons, New Delhi, 2006.
5. World Bank, Empowerment in Practice: Analysis and Implementation, World Bank Institute, Washington D.C.
6. S.Chandrasekhar, Panchayati Raj and Financial Resources, Regal Publications, 2008, New Delhi.
7. Rajesh Tondon and Mohini Kak (Eds), Citizen Participation and Democratic Governance, New Delhi, 2016.
8. Anand Prakash, State and District Administration, Wisdom Press, New Delhi, 2008.
9. N.Lalitha, Rural Development in India: Emerging Issues and Trends, Dominant Publishers, New Delhi, 2014.
10. Web resources suggested by the Teacher concerned and the College Librarian including reading material.

Online Resources:

1. <http://egyankosh.ac.in/handle/123456789/57892>
2. <http://hdl.handle.net/123456789/23668>
3. <https://egyankosh.ac.in/bitstream/123456789/57904/1/BLOCK%202.pdf>

CO-PO Mapping:(1: Slight [Low]; 2: Moderate[Medium]; 3: Substantial[High], - : No relation)

	PO1	PO2	PO3	PO4	PO5	PO6	PSO1	PSO2	PSO3	PSO4
CO1	3	3	3	2	2	2	3	2	1	1
CO2	3	3	2	2	2	1	3	2	2	1
CO3	2	2	2	3	3	3	2	2	1	2
CO4	1	1	1	2	2	2	1	2	3	3

(Political Science)
PITHAPUR RAJAH'S GOVT. COLLEGE (AUTONOMOUS) KAKINADA
MODEL QUESTION PAPER
COURSE TITLE: LOCAL ADMINISTRATION
(CORE Paper XIII) SEMESTER – V2025-26

Time: 2 Hours

Max Marks: 50

SECTION - I

I. Answer any THREE of the following questions. Must Attempt Atleast one question
From each part. Each question carries 10 marks **3x10= 30**

MarksPART-A

- 1.Explain the meaning and Nature and importance of Local Governance?
2. Discuss the main features of the 73rd constitutional Amendment Act ?
3. Write the Role of Local governments in Implementing Welfare and Developmental Programs in India ?

PART-B

4. Explain the Financial sources of Local Governments in India ?
5. Write the Challenges faced by Local Governance on India ?
- 6 Discuss the Types of Reports and Documents maintained in Local Governments in India ?

SECTION - II

II. Answer any FOUR of the following questions. Each question carries
5 marks. **4x5 = 20 Marks**

7. Ashok Mehta Committee ?
- 8.M.K.Gandhi Thoughts on Local Governments ?
9. District Collector ?
10. MGNREGS?
11. Public Private Partnership ?
12. Uses of ICT in Local Administration ?
13. Public Relations ?

Blue Print for Semester End Exam Question Paper (Without Choice)

Sl. No:	Unit	No of Essays	No of Short Essays	Total Marks
1	I	1	2	25
2	II	1	1	20
3	III	2	2	15
4	IV	1	1	15
5	V	1	1	20
TOTAL		6	7	95